

# ST. CHARLES BORROMEIO SCHOOL

5000 N. Grove  
Oklahoma City, OK 73127  
(405) 789-0224  
(405) 789-3583

February 20, 2010

## Enrollment for 2010-2011 School Year Has Started

### INSTRUCTIONS

1. Every student enrolling needs to turn in a completed enrollment card and \$ 100.00 non-refundable enrollment fee per family which is eventually transferred to the book fee.
2. Please keep enrollment card in good condition.
3. All students must have up to date immunization records on file at the school. (If student has received any new immunizations since August 2009, send a copy of that record to the school.)
4. All new students must have up to date immunization records at school before attending class.
5. It is required for all Catholic students to have sacramental records on their enrollment cards. Please make sure to write your child's date (month and year) of baptism, first reconciliation, and first communion on the enrollment card in the space provided.
6. Fill out both sides of the card and make sure to sign it. **WE MUST HAVE WORKING EMERGENCY NUMBERS.** If your phone number (home, cell, work or emergency contacts) or address change notify the school. It is vital to your child's safety that we have more than one way to contact you in case of illness, injury or other emergency.
7. Enrollment cards and fees are due by Friday, March 26, 2010. After that date we will be filling empty spots from our waiting lists.